

## **Minutes of the Second IQAC Meeting of the Academic Year 2016-17**

The Second IQAC Meeting of the Academic Year 2016-17 was held on Saturday, December 24, 2016 at 11.30 am, with Dr. Ramesh Chaudhari, the head of the Institution as the Chair, in the Principal's Chamber to discuss the following agenda;

- 1) To read and pass the Minutes of the last IQAC Meeting.
- 2) Presentation and consideration of the IQAR for the year 2015-16.
- 3) To take the stock of the action taken on the decisions taken in the last IQAC Meeting.
- 4) To review various curricular and co-curricular activities done.
- 5) To discuss about the various events to be held in coming days.
- 6) Any other point raised by members during the meeting with the consent of the chair.

### **In Attendance**

- 1) Dr. Ramesh J. Chaudhary - the Chairman
- 2) Shri Jagdish V. Anerao - Co-ordinator
- 3) Dr, Suresh Patel - Faculty
- 4) Dr. Mukesh Prajapati - Faculty
- 5) Shri Manoj Parekh - Faculty
- 6) Dr. Jaydipbhai Patel - Representative of the Management
- 7) Dr. Hasmukh Prajapati - MD, NGO Director
- 8) Pooja Jani - GS, Students Council
- 9) Arunaben Prajapati - Representative of the Alumni
- 10) Shri Lalbhai Patel - Stakeholder
- 11) Shri Alkeshbhai Patel - OS, Admin Office

### **Minutes**

- 1) Dr. Ramesh J. Chaudhary, the head of the Institution, welcomed the IQAC members after which Shri Jagdish V. Anerao, the IQAC Co-ordinator, read out the Minutes of the last IQAC Meeting held on Saturday, June 25, 2016 which were passed by the Meeting.
- 2) Shri Jagdish V. Anerao, the IQAC Co-ordinator, presented the IQAR of the Institution for the Academic Year 2015-16 for general consideration. The IQAC expressed satisfaction over the Report.
- 3) Appraising the members about action taken on the decisions taken in the last IQAC Meeting, Dr. Chaudhary informed the Meeting that the Institution had largely followed the Institutional Academic Calendar for the Year 2016-17 and briefed about various activities done as per the calendar and the participation of the faculty in seminars. On the IQAC suggestion to provide more computers for the students in the library, Dr. Chaudhary informed the Meeting that two more computers were provided to the students in the library, taking the number to three. On the IQAC suggestion of engaging the alumni for guidance to the students, he said that the past students had guided the current students who had taken part in the University Youth Festival and sport events. On the IQAC suggestion of organizing a seminar/workshop, Dr.

Chaudhary informed the Meeting that a National level seminar and a state level workshop on the manuscripts by the Sanskrit Department and a seminar of the NSS officials were to be held in January 2017. The IQAC expressed satisfaction over the ATR and suggested to enhance the reading room facilities.

- 4) Briefing the members about various curricular, co-curricular and extensive activities done since June 2016, Dr. Chaudhary informed the Meeting that apart from the events that took place as per the Institutional Academic Calendar, the Institution had held events on Disaster Management and Voter ID Campaign (by NSS), Beauty care (by CWCD).
- 5) Sharing information about the Diamond Jubilee Year Celebrations of the Management Dr. Chaudhary informed the Meeting about the various programs to be held in January 2017. He also informed about a Mega Blood Donation and Health Camp to be held at the behest of the NSS on the Republic Day. He also informed about various programs to be held in the coming months including academic tours, felicitation of the meritorious students at the annual function and placement camps. The IQAC expressed satisfaction over information.
- 6) Having discussed and considered all the agenda and with no new points raised and having decided to meet again by the end of the first term, the Meeting ended after Jagdish V. Anerao, the IQAC co-ordinator, proposed the Vote of Thanks.

Jagdish V. Anerao  
Co-ordinator, IQAC

Dr. Ramesh J. Chaudhari  
Chairman, IQAC

Date: December 24, 2016