# 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities

## Classrooms

The Institution has 18 specious and well-ventilated classrooms in addition to 10 other rooms for support services including Girls' Room, Sports Room, NSS, Office. All classrooms have the LCD projectors for the use of the ICT. The College premises is an exclusively independent part of the PK Patel Educational Campus.

Separate parking for the faculty and students, drinking water facilities andseparate toilets for boys and girls are provided at different places on the campus. A specious Assembly Hall forms the part of the shared facility. The whole campus is covered under the CCTV surveillance as per the Governments norms. The Institution has the fire safety facilities per the Governments norms. The infrastructure of the Institution is fully maintained by the Management.

## **Library**

The partly automated College library has also a reading room facility for the faculty and students. The working hours of the library are from 8 am to 2 pm while the reading room remains open for the students till 6 pm. The students are given two tickets to borrow books. Apart from books of prescribed syllabi and general interest, the students can also avail paper sets of past examinations and CDs from the library. The students can use computers for the academic purpose.

## **Sports**

The Institution has a shared ground for outdoor sport events which the Institution uses during the training of the sport students and interclass and University sport events. All students can avail of the Gymnasium facility before and after the college hours. Necessary kits and uniform are provided to the students who are representing the college at various sport events.

## **Computers**

The Institution has a computer centre with 40 computers and Wi-Fi for the students offering computer as an elective subject in Arts faculty. Laptops have been provided to all the members of the faculty to enable them to use ICT. A computer system is provided in the staff room for general use. The office is fully computerised. Most library data have been uploaded. In the library, the students can use computers for the academic purpose.

**DELL** the Digital English Learning Lab, funded by the Higher Education Department of the Gujarat Government, has 25 computers where candidates can take a Certificate Course. It is an AV centre