

Minutes of the Third IQAC Meeting of the Academic Year 2016-17.

The Third IQAC Meeting of the Academic Year 2016-17 was held on Saturday, April 22, 2017 at 11.30 am, with Dr. Ramesh Chaudhari, the head of the Institution as the Chair, in the Principal's Chamber to discuss the following agenda;

- 1) To read and pass the Minutes of the last IQAC Meeting.
- 2) To take the stock of the action taken on the decisions taken in the last IQAC Meeting.
- 3) To review various curricular and co-curricular activities done.
- 4) To review measures towards quality enhancement during the year.
- 5) To work out strategy for quality enhancement for the next academic year.
- 6) Any other point raised by members during the meeting with the consent of the chair.

In Attendance

- 1) Dr. Ramesh J. Chaudhary - the Chairman
- 2) Shri Jagdish V. Anerao - Co-ordinator
- 3) Dr. Suresh Patel - Faculty
- 4) Dr. Mukesh Prajapati - Faculty
- 5) Shri Manoj Parekh - Faculty
- 6) Dr. Jaydipbhai Patel - Representative of the Management
- 7) Dr. Hasmukh Prajapati - MD, NGO Director
- 8) Pooja Jani - GS, Students Council
- 9) Arunaben Prajapati - Representative of the Alumni
- 10) Shri Lalbhai Patel - Stakeholder
- 11) Shri Alkeshbhai Patel - OS, Admin Office

Minutes

- 1) Dr. Ramesh J. Chaudhary, the head of the Institution, welcomed the IQAC members after which Shri Jagdish V. Anerao, the IQAC Co-ordinator, read out the Minutes of the second IQAC Meeting held on Saturday, December 24, 2016 which were passed by the Meeting.
- 2) Appraising the members about action taken on the decisions taken in the last IQAC Meeting, Dr. Chaudhary informed that **(a)** Following the IQAC suggestion of organizing a seminar/workshop, a national level seminar and a state level workshop on the manuscripts by the Sanskrit Department in collaboration with the Gujarat Sahitya Academy were held in January and a seminar of the NSS officials was held in February 2017. **(b)** In view of the IQAC suggestion of engaging the Alumni, a Campus placement Camp was held by the ICICI Bank in April 2017 at the behest of the Alumni. The Alumni also held a cultural fest on the campus in March 2017. **(c)** Following the IQAC suggestion of giving Free Book sets to the Sem-4 University Examination toppers, the same was announced in the Annual Function that was held in March 2017. **(d)** Following the IQAC suggestion of enhancing the reading room facilities, he said that the timings were raised till 6 pm. The IQAC expressed satisfaction over the ATR.

- 3) Briefing the members about various curricular, co-curricular and extension activities done since December 2016, Dr. Chaudhary informed that apart from the events that took place as per the Institutional Academic Calendar, the Institution had held a series of programs in view of the Diamond Jubilee Year Celebrations of the Management in January 2017, participation of the NSS volunteers in the Pulse Polio Drive. He also briefed about the Blood Donation and Health Check-up Camp by the NSS and Cultural program held as part of the Republic Day celebration, One Day Academic Tour, Experts' Lectures and academic activities by various Departments, Study Tours by the Departments of Commerce, Sanskrit and English.
- 4) Briefing the members about various measures undertaken towards quality enhancement during the year, Dr. Chaudhary enumerated measures including (a) Tally Training (b) Co-operative Training (c) Extensive use of the ICT in teaching and Learning (d) Reading room facility even after the college hours (e) Study Tours, Experts' Lectures and academic activities by various Departments (f) Interview facing Training (g) Campus Placement Camp (h) Hosting of a Seminar and a Workshop (i) Services of the Alumni (j) Computer for the students in the library.
- 5) While discussing the strategy for quality enhancement for the next academic year, the IQAC proposed to organize more student-centric activities including (a) Exposure to on-campus and off-campus lectures, seminars and workshops (b) Hosting an international conference (c) Enhancing gymnasium facilities (d) Enhancing placement opportunities (e) Enhancing support from the Alumni and Parents Association.
- 6) Having discussed and considered all the agenda and with no new points raised, the Meeting ended after Jagdish V. Anerao, the IQAC Co-ordinator, proposed the Vote of Thanks.

Jagdish V. Anerao
Co-ordinator, IQAC

Dr. Ramesh J. Chaudhari
Chairman, IQAC

Date: April 22, 2017