

## Smt A P Patel Arts & Late Shri N P Patel Commerce College, Ahmedabad

### Minutes of the First IQAC Meeting of the Academic Year 2021-22

The First IQAC Meeting of the Academic Year 2021-22 was held **strictly in accordance with the Covid protocols**, on Saturday, **July 31, 2021** at 11.30 am, with Dr. Ramesh Chaudhari, the head of the Institution as the Chair, in the Principal's Chamber to discuss **the following agenda**;

- 1) Reading out of the Minutes of the last IQAR meeting that was held on Thursday, September 1, 2020.
- 2) Presentation and review of the Academic Report for the Academic Year 2020-21.
- 3) To present the Roadmap and Academic Calendar for the Year 2021-22.
- 4) To take stock of the use of ICT in Teaching and Learning during the Year 2020-21.
- 5) To consider steps for Quality Enhancement and collaborative activities.
- 6) To consider steps for engagement of the Alumni and Parents' Association.
- 7) To consider the state of the equal opportunities in the Institution.
- 8) Any other point raised during the meeting with the consent of the chair.

#### In Attendance

- |                            |   |                                  |
|----------------------------|---|----------------------------------|
| 1) Dr. Ramesh J. Chaudhary | - | Chairman                         |
| 2) Shri Jagdish V. Anerao  | - | Co-ordinator                     |
| 3) Dr. Suresh Patel        | - | Faculty                          |
| 4) Dr. Mukesh Prajapati    | - | Faculty                          |
| 5) Smt Kavita Soni         | - | Faculty                          |
| 6) Dr. Jaydipbhai Patel    | - | Representative of the Management |
| 7) Dr. Hasmukh Prajapati   | - | Local Trust-NGO                  |
| 8) Monika S. Sharma        | - | GS, Students Council             |
| 9) Arunaben Prajapati      | - | Representative of the Alumni     |
| 10) Shri Lalbhai Patel     | - | Stakeholder                      |
| 11) Shri Alkeshbhai Patel  | - | OS, Admin Office                 |

#### Minutes

- 1) Dr. Ramesh J. Chaudhary, the head of the Institution, welcomed all the IQAC members after which Shri Jagdish V. Anerao, Co-ordinator, IQAC read out the Minutes of the last IQAC Meeting held on Thursday, September 1, 2020. Dr. Chaudhary informed about the **successful implementation of the IQAC suggestion creating the Smart Class rooms and shifting the library to a more spacious space**. He also informed that **the new multi-purpose air-conditioned Assembly Hall was likely to be inaugurated soon**. He also informed that **the Department of English had also started a Star Batch from the year of 2020-21**. He informed that the University Examination results were awaited.
- 2) Appraising the members about various activities to be undertaken during the last Academic Year, Dr. Chaudhary presented the Annual Report of the Institution for the Academic Year 2020-21 for consideration and approval. After a brief discussion, the IQAC expressed satisfaction over the curricular, co-curricular and extensive activities undertaken during the pandemic period. He highlighted the activities of the initiatives of the **Students Counselling Cell and Eco Club (started in 2018-19)** at the suggestion of the IQAC). He also apprised about the excellent performance of **the Star Batch** students of the Departments **of Hindi and English**.

- 3) Appraising the members about the Academic Calendars of the University and Institution for the Year 2021-22, Dr. Chaudhary presented the Institutional Academic Calendar. He said that **the teaching activity was conducted on the Hybrid Mode as per the Government Notification.** He assured of the strict adherence to the Covid protocols by the Institution on the campus.
- 4) Appraising the members about the use of the ICT in the teaching-learning activities in the Institution, Dr. Chaudhary said that all the faculty extensively used the ICT and that the students were encouraged to explore the **e-resources. He accepted the suggestion of subscribing the INFLIBNET for quality enhancement.**
- 5) With regard to the strategy of quality enhancement among the faculty, Dr. Chaudhary informed the IQAC that the active participation of the faculty in **online seminars and workshops.** He said that the activities including the departmental events, Expert's Lectures, Study Tours that were **kept on hold because of the pandemic last year would take place as usual from the current year.** Briefing about the **value-added programs** for employability and skill development, he shared the schedule of **the Co-operative Training** and added that **the workshop on Manuscriptology was to be held online.**
- 6) Briefing about **the engagement of the Alumni,** Dr. Chaudhary informed that the **Alumni had distributed sanitizers and masks during the pandemic and would guide the students participating in the Youth Festival and Sport events of the University, if organized.** He added that the services of the Alumni and Parents' Association would be availed for training, career counselling and placement.
- 7) Briefing about the point of equal opportunities, Dr. Chaudhary informed that all the students could use all the facilities without any discrimination of their caste or gender and that the **wall magazine Navonmesh** had also received a warm response from all students irrespective of their caste or gender last year. The functioning of the CWDC, SC-ST Cell, Anti-ragging Cell and Grievance Redressal Cell to ensure equal opportunities to all the stakeholders was also discussed. The IQAC expressed pleasure that no cases of discrimination on the basis of caste, class, creed or gender occurred during the year and all stakeholders enjoyed equitable opportunities and access to all the activities including the **NSS** and facilities in the Institution.
- 8) In the end, **Dr. Chaudhary informed that the Institution would continue to give special thrust to health and hygiene by distributing sanitary pads, masks and sanitizers to the needy and sanitizing the campus regularly.** He told that the **First Aid Kits** were placed at various places to address the medical emergency. Having discussed and considered all the agenda and with no new points raised and having decided to meet again in the second term, the Meeting was concluded after Jagdish V. Anerao, the IQAC Co-ordinator, proposed the Vote of Thanks.

Saturday, July 31, 2021

Jagdish V. Anerao

Dr. Ramesh Chaudhari

Co-ordinator, IQAC

Chairman, IQAC