

Smt A P Patel Arts & Late Shri N P Patel Commerce College, Ahmedabad
Minutes of the First IQAC Meeting of the Academic Year 2023-24

The First IQAC Meeting of the Academic Year 2023-24 was held on Tuesday, **June 27, 2023** at 11.30 am, with Dr. Mukesh G. Prajapati, the head of the Institution as the Chair, in the Principal's Chamber to discuss the following pre-circulated agenda;

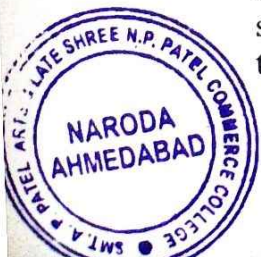
- 1) Welcome to the new Head of the Institution and Reading out of the Minutes of the last IQAC meeting that was held on Saturday, March 11, 2023.
- 2) To consider the SSR and preparedness in view of the NAAC PTV.
- 3) Presentation and review of the Academic Report for the Academic Year 2022-23.
- 4) To present and Academic Calendar for 2023-24 and the Roadmap for the NEP.
- 5) To take stock of the use of ICT in Teaching and Learning during the Year 2022-23.
- 6) To consider steps for Quality Enhancement and collaborative activities.
- 7) To consider steps for engagement of the Alumni and Parents' Association.
- 8) To consider the state of the equal opportunities in the Institution.
- 9) Any other point raised by members during the meeting with the consent of the chair.

In Attendance

- | | | |
|-----------------------------|---|---------------------------------------|
| 1) Dr. Mukesh G. Prajapati | - | Chairman, Head of the Institution |
| 2) Shri Jagdish V. Anerao | - | Co-ordinator, IQAC, NAAC |
| 3) Shri Manoj Parekh | - | Member, Faculty Representative |
| 4) Smt Kavita Soni | - | Member, Faculty Representative |
| 5) Shri Dharmendra A. Patel | - | Member, Faculty Representative |
| 6) Dr. Ramesh J. Chaudhary | - | Member, Management Representative |
| 7) Dr. Jaydipbhai Patel | - | Member, Management Representative, in |
| 8) Dr. Hasmukh Prajapati | - | Local Trust-NGO Representative |
| 9) Sanyam P. Shah | - | GS, Students Council |
| 10) Mukesh Oza | - | Representative of the Alumni |
| 11) Shri Lalbhai Patel | - | Stakeholder |
| 12) Shri Alkeshbhai Patel | - | OS, Admin Office |

Minutes of the Meeting

- 1) At the outset, the IQAC greeted Dr. Mukesh G. Prajapati for occupying the chair as the new Head of the Institution and the IQAC. As the chair of the IQAC, Dr. Prajapati welcomed all the IQAC members after which Shri Jagdish V. Anerao, Co-ordinator, IQAC read out the Minutes of the last IQAC Meeting held on Saturday, **March 11, 2023**.
- 2) To the pleasure of the IQAC, Dr. Prajapati informed the Meeting about **the submission of all the IQARs** and added that the Institution had on June 26, 2023, submitted **the SSR for the Third Cycle of the NAAC Accreditation**. The IQAC unanimously complimented Shri Jagdish Vinayakrao Anerao in recognition of his competence in preparing the AQARs, IQA and SSR and his past services as the NAAC Co-ordinator during the first two cycles. He also outlined a roadmap of the Institutional **preparedness in view of the ensuing Peer Team Visit**.
- 3) Appraising the members about various activities undertaken during the last Academic Year, Dr. Prajapati presented the Academic Report of the Institution for the Year 2022-23 for consideration and approval. After a brief discussion, the IQAC expressed satisfaction over the curricular, co-curricular and extensive activities undertaken during the year. He informed about the activities of the **Three Statutory Cells, Code of**



V

M. G. Prajapati
Principal (I/C)
Smt. A. P. Patel Arts &
N. P. Patel Commerce College
Naroda, AHMEDABAD.

Conduct Committee, ABC and Election Literacy Club and CWCD as well as the Institutional initiatives of the **Students Counselling Cell and Eco Club** which were **started in 2018-19** at the suggestion of the IQAC. He also apprised about the excellent performance of **the Star Batch** students of the Departments of **Hindi and English**.

- 4) Appraising the members about the **Academic Calendars** of the University and Institution for the Year 2023-24, Dr. Prajapati presented the Institutional Academic Calendar and assured of the strict adherence to the same. He also informed that the **NEP 2020 was being implemented from the currant academic year from Semester I of BA and B Com Programs**.
- 5) Appraising the IQAC about the **use of the ICT** in teaching-learning process, Dr. Prajapati said that all the faculty extensively used the ICT and that the students were encouraged for self-learning by exploring e-resources. He informed about **the total automation of the library and training program held for the use of the Smart Class Rooms**.
- 6) With regard to the strategy of quality enhancement, Dr. Prajapati informed the IQAC about the active participation of the faculty in **the seminars and workshops**. He said that the activities for quality enhancement including the departmental events, Expert's Lectures, were held last year. He accepted the suggestion of organizing a **National Seminar on the NEP**. Briefing about the **collaborative value-added programs** for quality enhancement and employability, he informed that **the programs on Manuscriptology, Co-operative Training, Skill Development, IKS and Tally would be held** and the Institution would sign MoUs for collaborative activities in the Year 2023-24.
- 7) In view of the engagement of the **Alumni and Parents' Association**, Dr. Prajapati informed that meetings of both would be held in July- August, 2023 and that the Alumni would be engaged to train the students for the University Youth Festival and Sport events as well as career guidance.
- 8) Briefing about the point of **equal opportunities**, Dr. Prajapati informed that all the students could use all the facilities without any discrimination of their caste or gender and that the students' **wall magazine Navonmesh** had also received a warm response from the students irrespective of their caste or gender. The IQAC expressed pleasure over the functioning of the CWDC and all the statutory cells viz, **SC-ST Cell, Anti-ragging Cell and Grievance Redressal Cell** to ensure equal opportunities to all the stakeholders and put on record that **not a single case of discrimination on the basis of caste, class, creed or gender had occurred during the year**. Dr. Prajapati informed about the **Bridge Course for the slow learners in English** and added that **the Institution would continue to give special thrust to health and hygiene of the girl students by organizing programs and free distribution of sanitary pads**.
- 9) Having discussed and considered all the agenda and with no new points raised and having decided to meet at regular intervals, the Meeting was concluded after Jagdish V. Anerao, the IQAC Co-ordinator, proposed the Vote of Thanks.

Tuesday, **June 27, 2023**

Jagdish V. Anerao
Co-ordinator, IQAC

Dr. Mukesh G. Prajapati
Chairman, IQAC

M. A. Patel
Principal (I/C)
**Smt. A. P. Patel Arts &
N. P. Patel Commerce College
Naroda, AHMEDABAD.**

